

BEAR VALLEY UNIFIED SCHOOL DISTRICT  
MINUTES OF A REGULAR BOARD MEETING  
HELD ON OCTOBER 20, 2010, CHAUTAUQUA HIGH SCHOOL

Present: Mrs. Beverly Grabe  
Mr. Randall Putz  
Dr. Kenneth Turney  
Mr. Paul Zamoyta  
Ms. Debra Sarkisian

Absent: None

Also Present: Dr. Kegham Tashjian  
Mr. Walter Con  
Mr. Tim Larson  
Mr. Mike Chatham  
Dr. Al Waner  
Ms. Elaine Tennity  
Mrs. Sue Reynolds  
Mrs. Chris Giddens  
Ms. Estelle Hooker  
Ms. Julie Rogers  
Ms. Mary Parks  
Dr. Steve Schour  
Mr. Doug Lane  
Mrs. Mary Kelso  
BBHS Students

President Grabe called the meeting to order at 5:17 p.m.

President Grabe called for a motion to adopt the agenda for this meeting deleting item 16-a-3 under the Certificated Personnel Report. Motion by Ms. Sarkisian to adopt the agenda for this meeting deleting item 16-a-3. Second by Dr. Turney. President Grabe called for the vote. A vote in favor of the motion was unanimously approved.

M10-11-094

President Grabe called for a Moment of Silence and the Pledge of Allegiance.

President Grabe called for Public Comment on Closed Session agenda items. Hearing no request to comment, President Grabe adjourned the meeting to a Closed Session at 5:20 p.m.

The Board met in Closed Session Pursuant to Government Code 54957 to discuss Public Employee Discipline/Dismissal/Release/Reassignment. Closed Session

President Grabe adjourned the Closed Session at 6:25 p.m.

President Grabe called the meeting to order in Open Session at 6:35 p.m. and reported there was no action taken during the Closed Session. Open Session

The Board repeated the Moment of Silence, Pledge of Allegiance, and adoption of the agenda in Open Session as it was conducted prior to the Closed Session.

President Grabe called for a motion to approve the minutes. Mr. Zamoyta made the motion to approve minutes from a Special Board Meeting held August 26, 2010. Second by Ms. Sarkisian. President Grabe called for the vote. A vote in favor of the motion was unanimously approved. Minute Approval  
M10-11-095

Mr. Putz made a motion to approve minutes from a Regular Board Meeting held September 1, 2010. Second by Dr. Turney. President Grabe called for the vote. A vote in favor of the motion was unanimously approved. M10-11-096

Motion by Ms. Sarkisian to approve minutes from a Board Workshop Meeting held September 2, 2010. Second by Mr. Zamoyta. President Grabe called for the vote. A vote in favor of the motion was unanimously approved. M10-11-097

Evan Kerby, Student Representative from Chautauqua High School reported on the special classes offered at Chautauqua High School such as the CPR and First Aid Classes. These classes are offered two times per year. The next First Aid class is scheduled for November 10, 2010. CT students are required to take these classes prior to graduation. Library Skills are offered four times per year. Evan reported on several different counseling programs that take place at CT. Student  
Representatives  
Report

Evan reported Robin Baker is the new Secretary at CT replacing Cass Kuck who was the secretary for 15 years.

Sam Swanson, Student Representative for Big Bear High School reported on the Homecoming events and the 9/11 Memorial that was held at BBHS. Sam provided updates on Fall Sports and announced the Fall Concert is scheduled for this evening at 7:00 p.m. in the high school gym. On October 29<sup>th</sup> and 30<sup>th</sup> the Drama Club is putting on the Taming of the Shrew. The Day of Understanding is scheduled for next week and will again feature Keith Hawkins as the guest speaker.

President Grabe and Dr. Tashjian recognized Mrs. Debbie Bechtel for her 27 years of service to the Bear Valley Unified School District and Matthew Nielsen for his Eagle Scout Project. Certificates were presented to both.

Recognition  
Section

President Grabe read the rules for the Hearing Section. President Grabe opened the Hearing Section at 6:50 p.m. Hearing no request to address the Board, President Grabe closed the Hearing Section at 6:51 p.m.

Hearing Section

Mr. Larson provided a history on the Principal Data Reports and stated how import this information is to the District. Mr. Larson introduced Dr. Steve Schour, Principal of Chautauqua High School. Dr. Schour introduced the staff members from Chautauqua High School who were present at the meeting. Dr. Schour reviewed the three year summary of the CST scores for CT. Dr. Schour also reviewed the API scores from the 09-10 school year as well as a growth summary over an eight year period on API. Dr. Schour reviewed the ELA AYP report for 09-10. Also reviewed were the CAHSEE census results for 10<sup>th</sup> grade students at CT. Dr. Schour provided an over of CT's ranking of other continuation schools in San Bernardino and Riverside Counties. Dr. Schour reviewed graduates of CT and how many students they could verify are attending college or a vocational training program. Dr. Schour reviewed what CT is doing to improve with their goal being every student make as much progress as possible for that student. A review of the Edge Program that is being used at CT was provided as well.

Community/Staff  
Presentation

Ms. Sarkisian exited the meeting at 7:05 p.m.

Mr. Zamoyta reported visiting the classroom for Channel 97 and stated it is great how the students are putting on the program. Mr. Zamoyta met with Mr. Watts from the City as well as the teacher of this class, Mr. McClune. Mr. Zamoyta stated this class is as close to a live production as you can get. There is great collaboration between the students. It is great not only from a ROP prospective but academically as well; the thought process and real life pressure they have to work under is great. Mr. Zamoyta made contact with Mr. Crockett over the break and he recommended a reference to speak with. Mr. Zamoyta reviewed some of the accomplishments of Dr. McClure. Mr. Zamoyta reported on his attendance at the School Services Budget Conference and learned how the new budget will affect the District. There is still a great deal of uncertainty. Mr. Zamoyta congratulated Mr. Con on the challenges he faces.

Board Member  
Reports

Mr. Putz reported on seeing the movie Waiting for Superman. He suggested anyone having an interest in education should see this movie.

President Grabe attended the Open House event at Chautauqua High School and was impressed by the number of people in attendance. She appreciates being part of the information gathering for WASC.

Dr. Tashjian reported on having a great week at Bear Valley and having a good working relationship with Cabinet. Dr. Tashjian spent three days in September and was able to visit all sites except Fallsvale with Dr. Wright prior to her leaving. Bear Valley has wonderful schools, students, teachers, and administrators. Dr. Tashjian reminded the Board of the Board Workshop Meeting scheduled for Friday, October 22, 2010 at 9:00 a.m. and asked Board Members to bring with them the Board Self Evaluation rating forms they completed on September 2<sup>nd</sup>; copies of the power point presentation; Bylaws 9005; and their calendars. Dr. Tashjian commented on his calendar that was sent to the Board. Please contact Dr. Tashjian with any questions or concerns about this calendar. The Foodservice and ROP programs that were investigated by Mr. Con, Mr. Larson, and Dr. Wright have been talked about in Cabinet in regards to what we have learned and what the responsibilities are. A report and a proposal will be brought

Superintendent  
Report

to the Board over the next few months. Implementation of this new plan would be July of 2011. Dr. Tashjian informed the Board that we are going to an automated phone system at the District Office that will expedite the work and increase production of staff. However, any individual who would like to speak to a receptionist can dial zero or, if they know the extension of the party they want to reach, they can dial that extension directly. This will not cost us anything. We are open to any input relating to the effectiveness of the system. Dr. Tashjian reviewed recent revisions to the Board Meeting Calendar and asked the Board to let him know if any of these dates conflict with their calendars.

Mr. Larson reported on legislative changes regarding the Kindergarten Readiness Act of 2010. This act sets the date a student must be five years old to enter kindergarten at November 1<sup>st</sup> in the year 2012; October 1<sup>st</sup> in the year 2013; and September 1<sup>st</sup> in the year 2014. It also creates a transitional kindergarten class.

Cabinet Reports

Mr. Con recognized Mrs. Freed for her hard work. Mr. Con reviewed handouts of the fiscal report and provided information on the budget and announced the State Budget has been passed. However, School Services is not confident that we will not have mid year cuts; it is suggested that the money put in the budget not be spent until after the revise. At the recommendation of the County, we will not be doing a budget update to the Board; they recommend we include the report in the First Interim Report. Mr. Con recognized Mrs. Oymaian for her coordination of the Great Shakeout Drill.

Mr. Con reviewed a letter from SBCSS regarding the 2009-10 Unaudited Actuals.

Correspondence

Dr. Tashjian recommended approval of the Consent Calendar

Consent  
Calendar

President Grabe called for a motion to approve the Consent Calendar. Motion by Mr. Zamoyta to approve the Consent Calendar which included the following:

M10-11-098

Donation of Computer Equipment; Donations from the Senior Citizens of Big Bear Valley; Donation from BBARWA to help needy students in the District; Attendance at the CASBO

Symposium; and an Overnight Field Trips for the BBHS Boys Basketball Team and the Varsity Girls' Soccer Team. Second by Mr. Putz. President Grabe called for the vote. A vote in favor of the motion was unanimously approved.

Dr. Tashjian reviewed the Curriculum and Instruction Report.

Curriculum and  
Instruction Rep.

Dr. Tashjian stated there is a concern for how far back these retroactive ratifications go. One was in the last school year. Dr. Tashjian is sending a directive to staff that prior board approval is required for employee travel in order to receive reimbursement.

President Grabe called for a motion to approve the ratification of employee travel. Motion by Mr. Zamoyta to approve the ratification of overnight travel for John Egnor to attend the ADOS conference July 22, and 23, 2010 and travel to the Homeless Conference on May 27 and 28, 2010. Second by Dr. Turney. President Grabe called for the vote. A vote in favor of the motion was unanimously approved.

M10-11-099

Business/Financial  
Report #10-11-007

Dr. Tashjian recommended approval of the Purchase Orders. Motion by Mr. Zamoyta to approve Purchase Order Numbers 110413 through 110512 and authorize Mr. Con to sign all purchase orders and contracts. Second by Dr. Turney. President Grabe called for the vote. A vote in favor of the motion was unanimously approved.

M10-11-100

Motion by President Grabe to approve Warrant Numbers 0070 through 0114 and authorize Mr. Con to sign all purchase orders and contracts associated with these warrants. Second by Mr. Zamoyta. President Grabe called for the vote. A vote in favor of the motion was unanimously approved.

M10-11-101

Motion by Dr. Turney to approve an Agreement for Independent TPA Services. Second by Mr. Zamoyta. President Grabe called for the vote. A vote in favor of the motion was unanimously approved.

M10-11-102

Motion by Mr. Zamoyta to approve the First Reading of the Comprehensive Safety Plans. Second by Dr. Turney. Discussion followed where it was stated these plans are kept at the district office as well as at school sites. President Grabe called for the vote. A vote in favor of the motion was unanimously approved.

M10-11-103

Dr. Tashjian recommended approval of the Management/  
Confidential Personnel Report.

Personnel Report  
#10-11-007

Motion by Mr. Zamoyta to approve a Contract Addendum for the Director of Personnel/Special Programs and to Disburse Payment for Unused Vacation Days/Superintendent. Second by Mr. Putz. President Grabe called for the vote. A vote in favor of the motion was unanimously approved.

M10-11-104

Dr. Tashjian recommended approval of the Certificated Personnel Report noting item 3 was pulled during the adoption of the agenda because the candidate declined the position.

Motion by President Grabe to Employ as Certificated Teachers for the 2010-2011 school year at the proper daily rate of pay as follows: Re-employ from the re-hire list retroactive to 9/17/10 – Barbara Conway, NSES. Employ Math/Science Teacher, BBMS, effective 11/01/10 – Jeremy Little. Second by Dr. Turney. President Grabe called for the vote. A vote in favor of the motion was unanimously approved.

M10-11-105

Motion by Dr. Turney to Create .43 FTE Strings Instructor Position and Employ Instructor (Sharon Rizzo). Second by Mr. Zamoyta. President Grabe called for the vote. A vote in favor of the motion was unanimously approved.

M10-11-106

Motion by President Grabe to Employ Substitute Teachers for the 2010-2011 school year at the proper daily rate of pay. Kort Iuppenlatz/Colin Schour/Carey DeLuca. Second by Dr. Turney. President Grabe called for the vote. A vote in favor of the motion was unanimously approved.

M10-11-107

Dr. Tashjian recommended approval of the Classified Personnel Report.

Motion by Dr. Turney to approve the Classified Personnel Report M10-11-108 as follows:

Employ as Noon Duty aides for the 2010-2011 school year at the proper hourly rate of pay (Lyndsie Snyder/Jennifer Rollins/Lori Zack/Janelle Cummins/Tiffany Mecom)

Employ as Substitute Cafeteria Worker for the 2010-2011 school year at the proper hourly rate of pay (Lilia Rosales)

Employ as Substitute Custodian for the 2010-2011 school year at the proper hourly rate of pay (Jacob Brannock)

Employ as Substitute Instructional Aides for the 2010-2011 school year at the proper hourly rate of pay (Lyndsie Snyder/Jennifer Rollins/Lori Zack/Janelle Cummins/Tiffany Mecom/Sandy Lane)

Employ as Substitute Special Education Instructional Aides for the 2020-2011 school year at the proper hourly rate of pay (Lyndsie Snyder/Jennifer Rollins/Lori Zack/Janelle Cummins/Tiffany Mecom)

Employ as Substitute Clerk Typist for the 2010-2011 school year at the proper hourly rate of pay (Lyndsie Snyder/Jennifer Rollins/Lori Zack/Janelle Cummins/Tiffany Mecom)

Employ as Substitute Library Clerk for the 2010-2011 school year at the proper hourly rate of pay (Lyndsie Snyder/Jennifer Rollins/Lori Zack/Janelle Cummins/Tiffany Mecom)

Approve as district drivers to drive students on field trips and other school related activities for the 2010-2011 school year (Anne Talbot/David Talbot/Sharon Newkirk/Genevieve Gillilan/Deborah Amburgey/Kim Hennebry/Amanda Lopez/Robert Antonacci/David Bumstead/Henry Moreno/Michael Hayes/Linda Pyles/Joseph MacPherson)

Eliminate 6 hour Instructional Aide Position at Chautauqua High School.

Increase Title I Aide position to 3.75 hours per day retroactively to January 2007.

Second by Mr. Putz. President Grabe called for the vote. A vote in favor of the motion was unanimously approved.

Dr. Tashjian reviewed the Resignation/Retirement Notifications.



Motion by Mr. Putz to accept the resignation from a Cafeteria Worker, 3.75 hours per day, 173 days per year at Baldwin Lane Elementary School effective October 1, 2010. Second by Mr. Zamoyta. President Grabe called for the vote. A vote in favor of the motion was unanimously approved.

M10-11-109

No suggestions were offered for future meeting agendas.

President Grabe adjourned the meeting at 7:41 p.m.

---

Secretary

---

Clerk of the Board